

Privacy notice and consent

This notice explains how information about you is used.

The information we gather

Marlborough Town Football Club gathers certain information about you.

In this notice, references to 'we' or 'us' means the Marlborough Town Football Club and our staff.

Information that we gather about you may include without limitation *your name, contact details, marital status, nationality other personal information as may be requested of you*. The provision of information by you is entirely voluntary.

Information about third parties

Information we process as described in this notice may also include information about third parties such as *your spouse or children* whose details you supply to us.

Systems used to process data

We gather information directly from you and also via our websites and other technical systems. These may include, for example, our:

- computer networks and connections
- CCTV and access control systems
- communications systems
- email and instant messaging systems
- telephones, voicemail, mobile phone records

Some limited personal data may be collected from monitoring devices and systems such as closed circuit TV and door entry systems

Cookies

When you use our website we may gather information about you through Internet access logs, cookies and other technical means. 'Cookies' are text files placed on your computer to collect Internet log information and user behaviour information. These are used to track website usage and monitor website activity and for other data processing reasons set out below.

Some of the cookies we use are essential for parts of the site to operate and have already been set. You may delete and block all cookies from this site, but parts of the site may not work.

Reasons for processing

We process information about you for the following reasons:

- compliance with legal, regulatory and corporate governance obligations and good practice

- gathering information as part of investigations by regulatory bodies or in connection with legal proceedings or requests
- ensuring business policies are adhered to (such as policies covering security and Internet use)
- operational reasons, such as recording transactions, training and quality control
- ensuring the confidentiality of commercially sensitive information
- investigating complaints and allegations of criminal offences
- statistical analysis
- checking references
- marketing our business
- improving services
- providing customer services

Disclosures and exchange of information

We may disclose and exchange information with law enforcement agencies and regulatory bodies and with barristers or other lawyers instructed on your behalf by us for the above reasons.

Information may be held at our offices. Information may be transferred internationally other countries around the world, including those without data protection laws equivalent to those in *the UK*, for the reasons described above and then only in accordance with your instructions if the matter we are instructed in necessitates. We have security measures in place to seek to ensure that there is appropriate security for information we hold.

Children We do collect personal data relating to children under the age of *16 in respect of some matters such as family cases*. If you are a parent or guardian of a child under the age of *16* and think that we may have information relating to that child, please contact us at 01672 513340 We will ask you to prove your relationship to the child but if you do so you may (subject to applicable law) request access to and deletion of that child's personal data.

Sensitive personal data

You may also supply us with sensitive personal data relating to your *racial or ethnic origin, political opinions, religious or similar beliefs, trade union membership, or physical or mental health*, which may be required for the purposes of club membership, seating arrangements or facilities arrangement.

We will usually only collect and record sensitive personal data with your prior consent. However, occasionally we may do so without consent where required or permitted to do so by applicable law (eg to comply with diversity reporting requirements).

Further enquiries

Please contact 01672 513340 if you would like to correct or request (in accordance with applicable law) information that we hold relating to you or if you have any questions in relation to the above. We may charge a small fee (never more than £10.00)for providing personal data about you as permitted by applicable law.

Direct marketing

Information relating to you will be used to notify you by post, email or other electronic means of our services in which we believe you may be interested. You can withdraw your consent to use of personal data for marketing at any time by contacting us at 016720513340